



Dedicated to the Preservation and Enhancement of Florida's Water Environment

Member Association of the Water Environment Federation

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**Board of Directors Meeting
January 11, 2006 - Clearwater, Florida**

MINUTES

The regularly scheduled Board of Directors meeting of the Florida Water Environment Association met at the Belleview Biltmore Resort, Clearwater, Florida. Officers in attendance were: Ken Rearden, Mike Cliburn, Nabil Muhaisen, Tom Helgeson, Brandon Selle, Ray Hanson, Chris Staubus, and Kart Vaith. Committee Chair John Giachino and Jan Magdiaz were present as was guests Tim Madhanagopal and Bill Edgar. Holly Hanson, Executive Manager acted as reporting secretary.

- I. **Call to Order:** President Ken Rearden called the meeting to order at 7:25 p.m.
- II. **Roll Call:** Holly Hanson called the roll. A quorum was present.
- III. **Minutes:** Minutes of the November 9th meeting were reviewed. **Chris Staubus made a motion to accept minutes as presented. Tom Helgeson seconded the motion, and motion carried.**
- IV. **President's Update:**
 - A. **OPEC Award:** Jan Magdiaz presented a proposal to give annual at the FWEA Awards luncheon to recognize utilities that are excelling in performance. **Kart Vaith made a motion to approve an increase of \$150 in the OPEC budget, and approval of the award based on criteria requirements presented. Chris Staubus seconded and motion carried.**
 - B. **CEU Plan:** Bill Edgar presented information on the CEU program his company provides. A discussion ensued regarding what would be required and benefits to FWEA. **Kart Vaith made a motion to form a committee of various board members to identify specifics and prepare a contract. Mike Cliburn seconded and motion carried.** If contract is adopted, Bill Edgar was invited back to the Annual Retreat Meeting March 2 & 3, 2006 at the Belleview Biltmore.
 - C. **Stormwater Committee:** Delayed approval of CEUs for Stormwater Conference held in August was discussed. Kart Vaith reported for Don Maurer, Education Committee that this is still under investigation awaiting a response from DEP. Board proposed providing a Conference Entry Fee Credit good up to two years to those individuals seeking CEUs but did not receive them at this event. **Holly will compose a letter for Ken's signature stating such.**
 - D. Discussion took place regarding the reformation of a Seminar Committee. **Tom Helgeson made a motion to create an Ad Hoc Committee, composed of the four Directors at Large, to prepare a two year plan laying out events. The committee will identify and address items and prepare the guidelines to structure the committee. Mike Cliburn seconded the motion, and motion carried.**

V. Treasurer Report:

- A. Chris Staubus detailed financial reports ending November 2005. **Tom Helgeson made a motion to accent the report as presented. Nabil Nuhaisen seconded and motion carried.**
- B. With Income of \$210,819, and Cds that have recently come to maturity, **Karth Vaith made a motion to place \$100,000 into tiered Certificate of Deposits. Tom Helgeson seconded and motion carried.**

VI. WEF Director's Report:

- A. Mike Cliburn relayed a conversation with Bill Bertera, WEF Executive Director regarding their holding seminars that are near or conflict with FWEAs schedule of events. Mike said we need to send Lara Hughes @ WEF our schedule each July and WEF will try and compromise it.
- B. Mike Reed, WEF President, will attend 2006 Florida Water Resources Conference in April. Mike recommended a mem be prepared regarding schedule of events.
- C. Mike asked which board members would be able to travel to WEFMAX events this year. He will circulate list.

VII. Committee Reports.

- A. **Education Report:** Report was included.
 - John Giachino recapped Education Committee 2005 Goals and 2006 Proposed Objectives.
 - Tom Helgeson reviewed WEF Cooperative Understanding Agreement regarding the Stockholm Junior Water Prize. **Tom made a motion that we authorize the President to sign the agreement as presented with the option to be invoiced by WEF for the air fare (page 3, ¶3) Kart Vaith seconded the motion and motion carried.**
- B. **Local Chapter Report:** Director At Large Nabil Muhaisen
Report attached. Upcoming Events:
 - Big Bend – Planning their annual meeting February 9th at FSU.
 - Central Florida - \$4,600 made at the Fall Golf tournament; Lunch meeting February 1st.
 - First Coast – joint meeting with AWRA will be held on the 13th.
 - Southwest – new Chair in February; Endowment for FGCU was signed
 - Southeast – Annual golf tournament planned April 21st
 - Treasurer Coast – February 2nd next function.
- C. **Professional Development:** Director At Large Brandon Selle reported:
 - Christianne Ferraro, submitted a report for the Reuse Committee which is planning its annual round table at FWRC.
 - Collection Systems Award: Rudy Fernandez, Collection Committee Chair and Jim Peters, Brown and Caldwell, prepared for the Board appropriate supporting documents and criteria for an annual award. **Ray Hanson made a motion to approve their request with the stipulation that the criteria be improved upon. Chris Staubus seconded and motion carried.**
 - Safety, FIAWARN workshop and Rudy Fernandez will prepare a workshop on Collections Systems.
 - Chris Ferraro and David York are preparing for FWRC Water Reuse Roundtable.
 - Other items as listed on report.
- D. **Students and Young Professionals:** Nothing to report at this time.

VIII. Utility Council Report:

Ray Hanson reported the Utility Council is meeting with DEP on January 31st in Tallahassee. A Board meeting will take place that morning, location TBA. Invoicing for 2006 dues were sent out totally \$147,000, with nearly half already received. The new contract was also signed with NOAA regarding Tasks I-V South Florida Outfall studies.

IX. Operations Council Report: Nothing to report this month.

X. Membership Action Update:

- A. Summary of Membership Activities ending November 30st shows membership at 1,534. Letters sent included: 23 New, 77 Renewals, and 24 Delinquent.
- B. WEF increased their dues by several dollars and erroneously reflected their increase in FWEAs member association dues listing. Holly contacted them and ask them to correct it.

XI. Executive Manager's Report:

- Please see attached report for details.

XII. Old Business: Nothing to report at this time.

XIII. New Business: Nothing to report at this time.

Future Meeting Dates:

| <i>DATE</i> | <i>DAY</i> | <i>TIME</i> | <i>LOCATION</i> |
|-------------|------------|-------------|---|
| MAR 3 | FRI | 1:00 pm | Clearwater, Belleview Biltmore (Leadership Retreat) |
| APR 9 | SUN | 9:00 am | Orlando, FWRC – Rosen Centre Hotel, International Drive |
| JUN 9 | FRI | 1:00 pm | TBA (possibly Fort Myers area) |
| AUG 4 | FRI | 9:00 am | TBA |
| SEP 29 | FRI | 1:00 pm | TBA |
| NOV 10 | FRI | 9:00 am | TBA |
| JAN 12 | FRI | 9:00 am | TBA |

XIV. Adjournment: Brandon Selle made a motion to adjourn; Mike Cliburn seconded, and adjourned at 10:25 p.m.

Respectfully submitted,

Holly M. Hanson