



## PROUD HOST OF THE 2008 STOCKHOLM JUNIOR WATER PRIZE CONTEST

Dedicated to the Preservation and Enhancement of Florida's Water Environment

Member Association of the Water Environment Federation

### PRESIDENT

Kartik Vaith, P.E.  
CDM  
8659 Baypine Road,  
Suite200  
Jacksonville, FL 32256  
Tele. (904) 731-7109  
vaithk@cdm.com

### VICE PRESIDENT

Christian Staubus  
Pinellas County  
Utilities  
14 S. Ft. Harrison Ave  
Clearwater, FL 33756  
Tele. (727) 464-3438  
cstaubus@co.pinellas.fl.us

### SECRETARY

Fred Rapach  
South Florida WMD  
1555 Gun Club Road  
West Palm Bch, FL  
33406  
Tele. (561) 682-2283  
frapach@sfwmd.com

### TREASURER

Pamela Holcomb, P.E.  
PBS&J  
482 South Keller Road  
Orlando, FL 32810  
(407) 647-7275  
PEHolcomb@pbsj.com

### PAST PRESIDENT:

Kenneth Rearden, P.E.  
City of West Palm Beach  
P.O. Box 3506  
West Palm Beach, FL 33402  
Tele. (561) 822-1400  
krearden@wpb.org

### WEF DIRECTORS:

Michael D. Cliburn, P.E.  
Boyle Engineering  
Corporation  
320 E. South St.  
Orlando, FL 32801  
Tele. (407) 513-8242  
mcliburn@boyleengineering.com

Thomas J. Helgeson, P.E.  
CH2M Hill, Inc.  
4350 W. Cypress St., #600  
Tampa, FL 33607  
Tele. (813) 874-0777  
Tom.helgeson@ch2m.com

### FWEA DIRECTORS:

John Giachino  
Boyle Engineering  
Corporation  
320 E. South St.  
Orlando, FL 32801  
Tele. (407) 513-8243  
jgiachino@boyleengineering.com

Don Maurer, P.E.  
CDM Inc.  
8659 Baypine Rd. #200  
Jacksonville, FL 32256  
(904) 731-7109  
maurerde@cdm.com

Greg Perrine, P.E.  
JEA  
21 W. Church St.  
Jacksonville, FL 32202  
(904) 665-7951  
perrgl@jea.com

Howard Wegis, P.E.  
Lee County Utilities  
P.O. Box 398  
Fort Myers, FL 33902  
(239) 479-8181  
wegishs@leegov.com

### UTILITY COUNCIL

PRESIDENT:  
Henry Hicks, P.E.  
City of Ocala  
P.O. Box 1270  
Ocala, FL 34478  
(352) 351-6770  
hhicks@ocalafl.org

### OPERATIONS COUNCIL

REPRESENTATIVE:  
Doug Prentiss  
Safety Services Inc.  
13409 NW 202 Street  
Alachua, FL 32615  
386-462-3085  
dougprentiss@altel.net

### EXECUTIVE DIRECTOR:

Thomas L. Lothrop, P.E.  
321 Pickering Court  
Longwood, FL 32779  
Tele. (407) 788-9321  
tlothrop@hotmail.com

### EXECUTIVE MANAGER:

Holly M. Hanson  
P. O. Box 2814  
Windermere, FL 34786  
Tele. (407) 363-7751  
hollyh@fweauc.org

## Board of Directors Meeting

June 8, 2006

Ft. Myers, Florida

## MINUTES

The regularly scheduled Board of Directors meeting of the Florida Water Environment Association met at the Lee County Public Works office in Ft. Myers, Florida. Officers in attendance were: Kart Vaith, Ken Rearden, Mike Cliburn, Howard Wegis, John Giachino, Don Maurer, Tom Lothrop, Nabil Muhaisen, Tom Helgeson, Brandon Selle, and Nabil Muhaisen. Participating by speakerphone was Chris Staubus, Pam Holcomb, and Henry Hicks. Holly Hanson, Executive Manager acted as reporting secretary.

I. **Call to Order:** President Vaith called the meeting to order at 1:10 p.m.

II. **Roll Call:** Holly Hanson called the roll in the Secretary's absence.

A quorum was present. Board agreed to remove Nabil and Brandon's contact information from the Letterhead at this time because they are not actually officers.

III. **Minutes:** Minutes of the April 9, 2006 meeting were not available.

IV. **Financial Report:**

- A. For the period ending April 2006 the Net Income was \$264,513.16. Total Cash and investments are \$709,008.95. Tom Helgeson made a motion to accept the Treasurers report. Howard Wegis seconded and motion carried. Kart asked for an expanded treasurer's report in the future.
- B. Director's & Officers Insurance: Board discussed and Tom Helgeson made a motion to purchase the Director's and Officers Insurance policy. John Giachino seconded and motion carried.

VI. **WEF Director's Report:**

- A. Tom Helgeson reported on Mike Cliburn's written report that there will be a revision to the WEF Constitution and Bylaws to clearly separate out the portions that are policies and procedures. WEF is moving forward with a change in membership categories.
- B. Ken expressed what a great success last years reception was he moved to go forward for Holly to plan the WEF Reception at the 2006 WEFTEC in Dallas. Location and entire menu is up to her selection. Board agreed.

**VII. Director's Update.**

**A. John Giachino – Communications Management Director:**

Goals:

- Communications Management: Focusing on core association groups to better communicate with them with the goal to enhancing the FWEA's image and value.
- Chapter Liaison: Working with local chapters. Working on a canned presentation to present around.
- Committee Liaison: Directed to work with specific committees.
- Student Chapter Liaison: UCF is losing support by its faculty and FIT needs to have a charter submitted to WEF.

**B. Don Maurer - Education & Technology Director:**

Goals:

- Organizational Realignment to include Technical Committees; improved communications; steering committee; create a Speakers Bureau, and coordination between committees and Local Chapters.
- Continuing Education Program: Effect smooth transition; improve coordination of CEU programs; improve interactivity and functionality of website.
- Local/Student Chapter Activities Coordination: work with Directors at large to consolidate Local chapter calendars; Speaker Bureau for Local Chapter access.

**C. Greg Perrine – Utility Council, DEP, and Other Organizations:**

Goals:

- Information from UC and other sources out to the membership. Take top 2 or 3 issues that UC is focusing on, so that the members can understand what is being said about TMDLs.

**D. Howard Wegis - Procedures and Bylaws Director:**

Goals:

- Liaison to Southwest Chapter.
- Revise Policy & Procedures Manual: Tom Lothrop has assisted in collating materials.
- Section revisions will be distributed to responsible individuals. Possible Board/Committee meeting to completely review the policy book.

**E. Brandon Selle - Manufacturer's and Reps. Council:**

Goals: Boost membership, provide information and products and gain exposure to membership.

Activities: Working on writing a charter and coming up with guidelines for manufacturers and representatives.

**F. Nabil Muhaisen – Mutual Organizations:**

Goals:

To engage in cooperative activities with other professional organization, in areas of mutual interest through technical publications and public education programs.

Activities: Nabil has met with FSAWWA regarding various activities; Proposing to contact Kurt Spitzer, FL Stormwater Association, Robert Higgins, American Water Resources Association; ASCE

**VIII. Utility Council Report:**

Henry Hicks report was a comprehensive update on UC ongoing activities (attached).

**IX. Operations Council Report:** Doug Prentiss provide an update on the Safety Award program; the Ten Top facility safety award program; 2006 FWRC Operations Challenge; and the DEP Technical Advisory Committee he attended in March regarding F.A.C. 602/699. Holly asked about funding for a second team to go to WEF and Board will resolve at a later date.

**X. Membership Action Update:** During the period ending April 30<sup>th</sup> we presently have 1,574 members. We have 43 new, 127 renewed, 41 delinquents, 30 expired which Holly is sending out letters. Holly suggested to the Communications Committee that we run ads, focusing on different types on membership, i.e.: Operations Member, Young Professional, etc.

**XI. Executive Manager's Update: Please see attached report.** Winding up details from the FWRC. Annual Meeting, Annual Lunch, Utility Council Annual Meeting, President's Dinner all went as planned. Working on plans for January '07 Reuse Seminar; Scanning for site for 2006 FWEA Reception at WEFTEC; Attended WEFMAX in Charleston and gave a presentation on Annual Meeting and Utility Council. Have several excellent suggestions to improve our association. Please see attached Executive Managers Report.

**XII. Action Items:**

A. Seminar topics: Kart expressed he wanted a flagship Fall/Winter Seminar. Reuse Committee already has one planned for January. Consideration will be given to Biosolids, or maybe Collections. Don, Holly and Leisha will discuss.

	Date	Item	Person(s) Handling	Completion Date
B.	6-8-06	Letter to WEF	Helgeson	
C.	6-8-06	Planning of FWEA Reception at WEFTEC in Dallas	Hanson	
D.	6-8-06	Involvement of Utility Council	Giachino	
E.	6-8-06	CEUs Multiple states	Maurer	
F.	6-8-06	FWPCOA & RWA	Muhaisen/Rearden	
G.	6-8-06	Operations Challenge Multi-Team	Rearden	
H.	6-8-06	Distributing some awards at Local Chapter Level	Perrine	
I.	6-8-06	Fall/Winter Seminar	Maurer/Hanson	
J.	6-8-06	Replacement for Leadership Committee-possibly Terri Shoemaker	Vaith	

**XIII. Other Business:**

<b>FWEA Board of Directors Future Meeting Dates:</b>				<b>Utility Council Future Meeting Dates:</b>			
<i>DATE</i>	<i>DAY</i>	<i>TIME</i>	<i>LOCATION</i>	<i>DATE</i>	<i>DAY</i>	<i>TIME</i>	<i>LOCATION</i>
JUL 21	FRI	9:00 am	Orlando, Boyle Engineering, 320 E. South St.	JUL 28	FRI	9:00 am	Orlando
SEP 15	FRI	9:00 am	Tampa, CH2M Hill	SEP 8	FRI	9:00 am	Boca Raton
NOV 9	THUR	9:00 am	Orlando	NOV 3	FRI	9:00 am	Ocala
DEC 15	FRI	9:00 am	? TBA	DEC 8	FRI	9:00 am	Kissimmee
JAN. 17	WED	1:00 pm	Before Reuse Seminar ?	JAN. 30 07 ?	FRI	9:00 am	TBA
FEB. 28	WED	1:00 pm	Before Leadership Retreat ?	FEB. 1, 07 ?	THUR	9:00 am	Possible DEP Day- Tallahassee
MAR 1 & 2	Th/FR		Leadership ?	MAR 16, 07	FRI	9:00 am	TBA
APR 15	SUN	9:00 am	FWRC, Orlando	APR 18	WEDS	9:00 am	Annual Meeting & Breakfast
APR 17	TUE	12 pm	Annual Meeting & Luncheon				

**XIV. Adjournment: Tom Helgeson made a motion to adjourn; John Giachino seconded, and adjourned at 3:50 p.m.**

Respectfully submitted,

Holly M. Hanson