



**Dedicated to the Preservation and Enhancement of Florida's Water Environment**

**Member Association of the Water Environment Federation**

**PRESIDENT**

Kenneth Rearden, P.E.  
City of West Palm Beach  
P.O. Box 3506  
West Palm Beach, FL 33402  
Tele. (561) 494-1040  
krearden@wpb.org

**VICE PRESIDENT**

Kartik Vaith, P.E.  
CDM  
8659 Baypine Road, Suite 200  
Jacksonville, FL 32256  
Tele. (904) 731-7109  
vaithk@cdm.com

**SECRETARY**

Alexis K. Stewart, P.E.  
Hartman Consulting & Design  
301 East Pine Street, Suite 1020  
Orlando, Florida 32801  
Tele. (407) 447-9095  
astewart@consulthartman.com

**TREASURER**

Christian Staubus  
Pinellas County Utilities  
14 S. Ft. Harrison  
Clearwater, FL 33756  
Tele. (727) 464-3438  
cstaubus@co.pinellas.fl.us

**PAST PRESIDENT:**

Thomas J. Helgeson, P.E.  
CH2M Hill, Inc.  
4350 W. Cypress Street #600  
Tampa, FL 33607  
(813) 874-0777  
Tom.Helgeson@ch2m.com

**WEF DIRECTORS:**

Michael D. Cliburn, P.E.  
Boyle Engineering Corporation  
320 East South Street  
Orlando, FL 32801  
(407) 513-8242  
mcliburn@boyleengineering.com

John Harward  
MTS Environmental  
105 S. Narcissus Ave., Suite 612  
West Palm Beach, FL 33401  
(561) 835-8082  
jharward.mts@mindspring.com

**EXECUTIVE DIRECTOR:**

Thomas L. Lothrop, P.E.  
321 Pickering Court  
Longwood, FL 32779  
(407) 788-9321  
tlothrop@hotmail.com

**EXECUTIVE MANAGER:**

Holly M. Hanson  
P. O. Box 2814  
Windermere, FL 34786-2814  
(407) 363-7751  
hollyh@fweauc.org

**FWEA DIRECTORS:**

Fred Rapach  
South Florida WMD  
1555 Gun Club Road  
West Palm Beach, FL 33406  
(561) 682-2283  
frapach@sflwmd.com

Nabil A. Muhaisen  
St. Johns River WMD  
975 Keller Road  
Altamonte Springs, FL 32714-1618  
(407) 659-4857  
nmuhaisen@sjrwmd.com

Pamela Holcomb, P.E.  
PBS&J  
482 South Keller Road  
Orlando, FL 32810  
(407) 647-7275  
peholcomb@pbsj.com

Brandon Selle  
American Cast Iron Pipe  
110 Paseos Way  
Jupiter, FL 33458  
(561) 747-6640  
bselle@acipco.com

**UTILITY COUNCIL PRESIDENT:**

Raymond Hanson, P.E.  
Orange County Utilities  
9150 Curry Ford Road  
Orlando, FL 32825  
(407) 254-9685  
ray.hanson@ocfl.net

**OPERATIONS COUNCIL REP.:**

Doug Prentiss  
Safety Services Company  
13409 NW 202 Street  
Alachua, FL 32615  
(386) 462-3085  
dougprentiss@alltel.net

**Board of Directors Meeting  
March 1, 2006 - Clearwater, Florida**

**MINUTES**

The regularly scheduled Board of Directors meeting of the Florida Water Environment Association met at the Belleview Biltmore Resort, Clearwater, Florida. Officers in attendance were: Ken Rearden, Kart Vaith, Mike Cliburn, Nabil Muhaisen, Tom Helgeson, Brandon Selle, Chris Staubus, Pam Holcomb, Alexis Stewart, and Henry Hicks for Ray Hanson. Committee Chair Don Maurer and Lauren Springer were present. Holly Hanson, Executive Manager acted as reporting secretary.

**I. Call to Order:** President Ken Rearden called the meeting to order at 4:26 p.m.

**I. Roll Call:** Alexis Stewart called the roll. A quorum was present.

**III. Minutes:** Minutes of the January 11th meeting were reviewed. Chris Staubus made a motion to accept minutes as presented. Tom Helgeson seconded the motion, and motion carried.

**I. President's Update:**

A. FWEA will host a dinner for officers in honor of WEF President Michael Read who will be visiting during FWRC.

B. FWRC Update: Events held at the Rosen Centre on: Sunday, April 9th: Board Meeting @ 9 a.m.; Student Design @ 1 p.m.; Student & YP Reception @ 7 p.m; Monday, April 10th: FSSSS Breakfast @ Rosen Centre; Awards Lunch @ Convention Center; Tuesday, April 11th: FWEA Awards Lunch and Annual Meeting @ Convention Center; Wednesday, April 12th: FWEA Utility Council Meeting.

C. CEU Plan: Bill Edgar presented information on the CEU program his company provides. A discussion ensued regarding what would be required and benefits to FWEA. Kart Vaith made a motion to form a committee of various board members to identify specifics and prepare a contract. Mike Cliburn seconded and motion carried. If contract is adopted, Bill Edgar will be invited back to the Annual Retreat Meeting March 2 & 3, 2006 at the Belleview Biltmore.

D. Stormwater Committee: Delayed approval of CEUs for Stormwater Conference held in August was discussed. Kart Vaith reported for Don Maurer, Education Committee that this is still under investigation awaiting a response from DEP. Board proposed providing a Conference Entry Fee Credit good up to two years to those individuals seeking CEUs but did not receive them at this event. Holly will compose a letter for Ken's signature stating such.

E. Discussion took place regarding the reformation of a Seminar Committee. Tom Helgeson made a motion to create an Ad Hoc Committee, composed of the four Directors at Large, to prepare a two year plan laying out events. The committee will identify and address items and prepare the guidelines to structure the committee. Mike Cliburn seconded the motion, and motion carried.

**V. Treasurer Report:**

- A. Chris Staubus detailed financial reports ending January 2006. **Kart Vaith made a motion to close Schwab accounts completely because of their difficulty to access. Fred Rapach second and motion carried. Chris will set up a Nabil Muhaisen seconded and motion carried.**
- B. Board discussed the advantages of the Utility Council maintaining its own checking account and authorized Chris Staubus to work with Henry Hicks, incoming UC President to set up. Holly Hanson, UC Secretary will maintain and furnish monthly and on-demand reports. **Tom Helgeson made a motion to accept the financial report as presented. Nabil Muhaisen seconded and motion carried.**

**VI. WEF Director's Report:**

- A. Mike Cliburn encouraged attendance at the WEFMAX meetings.
- B. Mike will pick up Mike Read, WEF President, who will be attending 2006 FWRC in April.

**VII. Committee Reports.**

**A. Education Report:** Report was included.

- Holly Hanson asked for use of the FWEA blasting email capabilities to reach FWRC attendees. **Chris Staubus made a motion to approve, up to \$500 in costs, to implement this. Nabil Muhaisen second and motion carried.**
- Chris Staubus will perform an assessment of the value of the Merchant Account for Web partners. **Kart Vaith made a motion to consolidate the merchant accounts into one, based on which provides more value. Chris Staubus seconded and motion carried.**
- Stockholm Junior Water Prize Contest was discussed and a brief presentation will be made at the Annual Meeting.

**B. Local Chapter Report:** Director At Large Nabil Muhaisen

Report attached. Upcoming Events:

- Big Bend – Held a banquet on February 9<sup>th</sup> at FSU.
- Central Florida – Dr. Marty Wanielista spoke at their Lunch meeting February 1st.
- First Coast – Possible joint meeting with ACE and ASCE/FES/SAME.
- Southwest – New Chair in February; Endowment for FGCU was signed
- Southeast – Planning an annual golf tournament May 19<sup>th</sup>
- West Coast – Meeting was held February 27th
- Treasurer Coast – February 2<sup>nd</sup> held a meeting. Considering a fishing tournament fundraiser.

**C. Professional Development:** Director At Large Brandon Selle reported:

- Christianne Ferraro, Reuse Committee is well underway planning a January 2007 seminar.
- Bill Allman has notified us that he will be stepping down as FSSSS Chair. Bill approached Tom Baber for the position and he has accepted.
- Safety, FIAWARN workshop and Rudy Fernandez will prepare a workshop on Collections Systems.
- Chris Ferraro and David York are preparing for FWRC Water Reuse Roundtable.
- Other items as listed on report.

**C. Students and Young Professionals:**

- Fred Rapach reported he and Tiffany Holden have prepared a half-day YP session at FWRC.
- They would like to prepare a questionnaire to go out focused strictly on Yps.
- Have 5 schools and 6 teams lined up for the Student Design Competition. University of Central Florida did not enter a team because their advisor, Dr. Rhinehart is too busy to work with them. Brad Labella, Central Florida Chapter will try and discover the situation.

**VIII. Utility Council Report:**

Henry Hicks reported in Ray Hanson's absence present dues for 2006 invoiced were \$147,000. Fred Rapach asked if FWEA Board should be involved on some of the larger issues. FWEA will be provided access to the FWEA Utility Council website, members only area and copied on distributions that are made to the UC membership.

**IX. Operations Council Report:** Doug Prentiss reported they are working on a safety seminar with OSHA Certification to take place in 2007.

**X. Membership Action Update:**

- A. Summary of Membership Activities ending January 31st shows membership at 1,516. Letters sent included: 12 New, 77 Renewals, and 30 Delinquent.

**XI. Executive Manager's Report:**

- Please see attached report for details.
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**XII. Old Business:**

- A. The method of reporting CEUS and PDHS was explained by Don Maurer. Don and Holly have developed a new postcard system where the individual logs in their hours of participation and return the cards for reporting. This year at the FWRC this method will be implemented, as well as the old method of signing in, to determine the validity of the new method.. Board agreed this was acceptable.
- B. The CEU Plan with Bill Edgar was discussed and the contract has been revised and ready for signature. Kart Vaith made a motion authorizing President Rearden to sign the contract. Mike Cliburn seconded and motion was in the majority. Doug Prentiss abstained from the vote.
- C. Seminar Committee, to be composed by the Directors at Large need to present at the June meeting a footprint of future seminar subjects.

**XIII. New Business:**

- A. Fred Rapach asked if there was a strategic plan for membership? Kart explained WEFs involvement and Holly's approach of handling their information.
- B. Holly Hanson suggested FWEA form a Manufacturers Association Committee or Council.

Future Meeting Dates:

<i>DATE</i>	<i>DAY</i>	<i>TIME</i>	<i>LOCATION</i>
APR 9	SUN	9:00 am	Orlando, FWRC – Rosen Centre Hotel, International Drive
JUN 9	FRI	1:00 pm	TBA (possibly Fort Myers area)
AUG 4	FRI	9:00 am	TBA
SEP 29	FRI	1:00 pm	TBA
NOV 10	FRI	9:00 am	TBA
07 JAN	FRI	9:00 am	TBA
07 MAR			

**XIV. Adjournment: Tom Helgeson made a motion to adjourn; Mike Cliburn seconded, and adjourned at 7:05 p.m.**

Respectfully submitted,

Holly M. Hanson