



DEDICATED TO THE PRESERVATION AND ENHANCEMENT OF FLORIDA'S WATER ENVIRONMENT

Member Association of the Water Environment Federation

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Board of Directors Meeting

October 12, 2009

Orange County Utilities South Water Reclamation Facility  
Orlando, Florida

The regularly scheduled Board of Directors meeting of the Florida Water Environment Association met at the offices of Orange County Utilities South Water Reclamation Facility, Orlando, Florida. Officers in attendance were: Pam Holcomb, John Giachino, Nabil Muhaisen, Patricia DiPiero, Christine Miranda, Jessica Weatherby, Bill Heller, Elizabeth Perez, Tom Lothrop, and Holly Hanson. Others in attendance were Darrell Milligan, Brian Houston, and Lillian Pierson.

I. Call to Order: President Holcomb called the meeting to order at 9:15 A.M.

II. Roll Call: Patricia DiPiero called the roll. A quorum was present.

III. Minutes: Minutes from the August 28, 2009 were not available for review.

IV. Finance Committee Report: The financial was given and it was discussed on how to handle the money at the end of each fiscal year on whether or not the chapters should be able to carry over their funds or if with the start of each fiscal year their money should be put toward administrative expenses and start with a zero balance. It was decided to allow the money to carry over and to cover the cost of administrative expenses, 10% of the gross revenue.

John Giachino made a motion that FWEA Master Organizations will retain 10% of gross revenue per event, excluding scholarship events, towards overhead and administrative costs. Nabil Muhaisen seconded and motion carried.

V. WEF Directors Report:

VI. Executive Manager's Report:

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VII. Directors at Large Report:

Scott Kelly – Wanted to thank everyone involved for the money raised for the Don Maurer monument.

Elizabeth Perez – The Air Quality committee is having a one day workshop on February 11, 2010 regarding "A Practical Approach to Odor Control Issues". The workshop will be hosted by Orange County Utilities at the South Water Reclamation Facility (SWRF) in Orlando, Florida.

Jessica Weatherby – See Attached Report

Christine Miranda – See Attached Report

VIII. Utility Council Report: Nothing to Report at this time

IX. MARC Report: Bill Heller is working on putting together a MARC Charter.

X. Old Business: No old business to report

XI. New Business: No new business at this time

XII. Adjournment: President Holcomb adjourned the meeting at

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## DIRECTOR AT LARGE STATUS REPORT

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TO:: FWEA Board of Directors

October 2009

FROM: Christine Miranda, P.E.

SUBJECT: DAL Report

### • Student Activities and Young Professionals

- Would like to note to the Board that Stephanie Hanes, Chair of the Student Activities and Young Professionals Committee, is doing an outstanding job with this committee and is bringing the energy and commitment to revitalize our young professionals.
- At the beginning of September the Student Design Competition guidelines were distributed to all of the schools.
- Gathered information and contacted each chapter to designate a young professional chair for each FWEA chapter.
- Created a YP steering committee for statewide events, such as a YP night at FWRC next year, as well as allowing YP's in each chapter to share event ideas.
- Held a conference call on September 16<sup>th</sup> to discuss planning a Florida Reception for WEFTEC. Although this did not occur due to budget constraints, we greatly appreciate the effort our YP steering committee put forth.

- **Treasure Coast Chapter** - Treasure Coast Golf Tournament held on October 2, 2009 at Hammock Creek in Palm City. 87 golfers attended the events. Proceeds to be split between AWWA and FWEA. It was an extremely successful event, especially in these tough economic times.

### • Public Communications and Outreach Committee

- Hosting a session on Wednesday October 14<sup>th</sup> at WEFTEC from 8:30 – noon. Topic is: Hard Conversations in Hard Times Using Simple Technology, regarding web 2.0 experience and how utilities can best use it. There will be 4 speakers, including 2 WEF PCOC members, plus 2 invited guests (Mike Hollywood from Cone, Inc. and Lt Col Kevin Arata from the U.S. Army)
- The PCOC Committee has graciously volunteered to be the test subject for the upcoming FWEA business planning tool. I will be meeting with them and members of the Strategic Planning Committee on October 22<sup>nd</sup> to go through the process.

- **Public Relations Committee** – Held Conference Call on September 24<sup>th</sup>. Excerpt from minutes from Conference Call below:

#### Review of Chapter Corner Schedule

- September – West Coast Chapter (Past Events)
  - October – Central Florida Chapter (Stormwater Luncheon/ Past Events)
  - November -
    - Southwest Chapter (Seminars with FWPCOA/AWWA) – HAD YESTERDAY AND VERY SUCCESSFUL (120 PEOPLE)
    - Central Florida Chapter (Golf Tournament / Biosolids Panel Discussion)
    - Big Bend (Encouraging Kids to Join)
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- Open Discussion on Activities Being Done/To Be Done
    - Big Bend
      - Having meeting with Engineers without Borders
      - Full-Day Seminar on Collection Systems with PDH credits through FWEA (Kenny Blanton ([blanponmn@bv.com](mailto:blanponmn@bv.com)) and [vaithk@cdm.com](mailto:vaithk@cdm.com))
    - Central
      - Golf Tournament
      - Wastewater Panel/ Biosolids Panel
      - Octoberfest YP Happy Hour; YP Wetland Replanting
      - Volunteering with WEFTEC [Christine – FWEA not hosting a Florida Reception]
      - Happy Hour Event at the end of the Year. Toys for Tots. Drink Tickets. Covered from other events.
    - Southwest
      - Dinner meeting in June (around 40): \$30, 2 drink tickets, country club, yearly sponsors, buffet. Another meeting coming up.
      - Following business plan to a tee.
      - YP Committee – Running two events before end of the year, canoe and plant tour.
      - Student Chapter at Florida Gulf Coast University is moving along for approval.
      - Expo with FWPCOA/AWWA – 120 vendors (\$275/booth), classes for the operators/engineers (\$60/class, 0.4 CEU/PDH's). Net \$8,000 profit – to be shared with FWPCOA and AWWA.
      - Proceeds of golf tournament go to scholarships.
      - Holiday Social – “Gold Sponsors at beginning of the year” 10 sponsors at \$300 each. Give credit at the events. Don't charge. Have heavy hordourves. 2 for 1. Drink tickets given. Approx. 30 people attended.
    - Treasure Coast
      - Golf Tournament coming up in the next couple of weeks.
    - Southeast
      - Quarterly Dinner Meetings (approx. 50 people) – Nutrient Rule
      - Same Steering Committee over the years
      - Student Chapters (FUA,UM) attend meetings but trying to increase involvement.
      - Water for People/
  - Chapter Webpages - All chapters seem to be keeping up with the webpages.
  - FWEA Brochure Update – Coordinating with Holly. Trying to get the brochure ready for AWWA in November. Suzanne will keep the committee updated.
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## DIRECTOR AT LARGE STATUS REPORT

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TO:: FWEA Board of Directors

October 2009

FROM: Jessica Weatherby

SUBJECT: DOL Status Report Summary

1. Awards Committee – Advertisement in FWRJ will be December and January. Lillian is having a hard time getting Mike with FWRJ to get back with her to discuss alternatives for advertising the awards (September 10<sup>th</sup> is when she contacted him). Lillian has put together a 2 page ad but John Giachino thought the committee could do an article type advertisement for cheaper. Lillian has contacted AAA Trophies to see what type of discounts they could offer to FWEA.
  2. Seminars Committee – no updates
  3. Training and Education Committee – The committee has provided PDHs to CFC and FCC for luncheons on Statewide Stormwater Rules.
  4. Central Florida Chapter (CFC) – The CFC held a luncheon on October 1<sup>st</sup> with a panel discussion on Small Utilities facing today's economy. The meeting was well attended and a great success. The CFC will be hosting Oktoberfest joint with FSAWWA Region III on October 29<sup>th</sup> at Bauren Stube in Orlando. Gabe Delnecky scholarship endowment of \$10,000 has been reached this year. The CFC has put in additional \$1,000 to be able to give out the FIRST scholarship this year. The endowment is paid after each golf tournament via a check request from the FWEA treasurer to UCF. From the golf tournament, 2/3 proceeds go towards Gabe Delnecky and 1/3 proceeds go towards Norm Casey. It's the intension of the CFC to build this endowment each year from the proceeds of the golf tournament. The next luncheon is scheduled for November 10<sup>th</sup> with a Biosolids Panel discussion. Service awards will be given out during the November meeting by Pam Holcomb. Nominations and elections will be held in January for new positions on the steering committee. The CFC has a positive budget of \$1,704 prior to the addition of proceeds from the last luncheon.
  5. UCF Chapter
  6. First Coast Chapter – The FCC donated all of the Putt Putt proceeds to the FWEA Don Maurer trip funds in the amount of \$4,676, this item has been resolved and closed. The FCC Joint Golf Outing held on September 14<sup>th</sup> with FSAWWA Region II was a great event and raised \$4,017.04 for the First Coast Chapter. The latest quarterly luncheon was a joint meeting with FSAWWA Region II and the FWEA Integrated Water Resources committee. The meeting was held on September 29<sup>th</sup> and the topic was Statewide Stormwater Rules. The event was a great success with over 70 attendees and provided PDH credit to the members. The YP group met on October 8<sup>th</sup> and was held joint with FSAWWA Region II, NEFAEP, and CHMM. Next event is scheduled for the week of November 18 to be held at Bold City Brewing company in junction with FSAWWA Region II. The event will be held during the evening and consists of a tour of the brewery. The FCC has a positive budget of \$3,940.72.
  7. UNF –Dr. Stephan Nix anticipates the chapter to revive this year.
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8. West Cost Chapter – The WCC held a dinner meeting on September 17<sup>th</sup> with speaker Kathy Scott, manager of conservation at SWFWMD to discuss Conservation as a Water Supply Source. There were about 40 people in attendance. The next luncheon is scheduled for November 12. The YP group conducted a Tour of the Peace River Manasota water treatment plant and reservoir on August 21. YP Dodgeball and canoe trips are still being planned. The WCC has a positive budget of \$3,327.05 plus proceeds made from the last dinner meeting.
  9. Sarasota Chapter formation of new chapter, **they need the guidelines for WEF.**
  10. . USF – no updates at this time.
  11. Leadership has been scheduled for any time during February 17<sup>th</sup> to 19<sup>th</sup>. Nabil has reserved the conference rooms at SJRWMD Altamonte Springs offices for these dates, so if we need two days or just one day, we should be ok. Brian Houston has been working on the Business Plans and the roll out of these to committees and chapters by November 1<sup>st</sup>. Stephanie Boylard has been included in these discussions as to prepare for Leadership.
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